

OFFICE OF THE DISTRICT & SESSIONS JUDGE, MATIARI

SITUATIONS

It is hereby notified for the information to the deserving candidates that the following posts have fallen vacant in this Matiari Judicial District as under:-

SR. No.	NAME OF POST	QUALIFICATION	AGE LIMIT	DOMICILE/ PRC
1.	STENOGRAPHER BPS-15	Intermediate from recognized Institute (Typing speed 40, Shorthand speed 80 words per minute with the Knowledge of Computer M.S Office and possesses a shorthand certified from reputed institution).	21 to 25	Hyderabad Division
2.	DATA CODER BPS-14	(i) Second Class Bachelor Degree in Computer Science/I.T Electronics/Computer System with one year Diploma Course in I.T or equal. (ii) Experience in Data Coder/Computer operation/ Data Entry/ Data processing alongwith two years experience in Operating system, Data Base.	21 to 25	District Matiari
3.	HARDWARE TECHNICIAN BPS-14	(i) Second Class Bachelor Degree in Computer Science, I.T/ Telecommunication or Hardware one year diploma with graduation. (ii) Hardware Netware Technician alongwith two years experience.	21 to 25	District Matiari
4.	JUNIOR CLERK-BPS-07	Intermediate from recognized Institute (Typing speed 40 W.P.M preference will be given to those who have Computer Knowledge).	21 to 25	District Matiari
5.	DRIVER - BPS-04	Middle with 3 Years experience of driving, well known about traffic symbols and rules having valid L.T.V Driving License.	20 to 28	District Matiari
6.	BALIFF - BPS-02	Matriculation	20 to 28	District Matiari
7.	NAIB QASID - BPS-01	Primary	20 to 28	District Matiari
8.	FARASH - BPS-01	Primary	20 to 28	District Matiari
9.	CHOWKIDAR - BPS-01	Primary	20 to 28	District Matiari
10.	SANITARY WORKER - BPS-01	Primary	20 to 28	District Matiari

- i) The applications should be supported by all the necessary attested documents viz. CNIC, Domicile, PRC, Educational Certificates, Experience certificate (If any) alongwith latest two passport size photographs, Contact Number, Postal Address, & addressed to the **"DISTRICT AND SESSIONS JUDGE, MATIARI"**.
- ii) The application for the post of Stenographer and Clerk to reached this office on or before 15-08-2016 The final list of eligible candidates will be fixed on the notice board of this Court on 18-08-2016 and the said candidates shall appear for typing test on 21-08-2016 at 9:00 AM.
- iii) The application for the post of Data Coder and Hardware Technician to reached this office on or before 15-08-2016 The final list of eligible candidates will be fixed on the notice board of this Court on 18-08-2016 and the said candidates shall appear for test/interview on 30-08-2016 at 9:00 AM.
- iv) The applications for the posts of Driver, Bailiff, Naib Qasid, Farash, Chowkidar and Sanitary worker to reached this office on or before 15-08-2016 The final list of eligible candidates will be fixed on the notice board of this Court on 18.08.2016 and the said candidates shall appear for test/interview on 28-08-2016 at 9:00 AM.
- v) The applications received in any manner after due date will not be considered.
- vi) The candidate who are already in government service shall apply through proper channel.
- vii) The candidate who have already applied for any post should apply afresh.
- viii) That the reserved seats for minorities, women and disabled persons are to be considered as per rules.
- ix) No TA/DA for the candidates appearing for interview shall be admissible. The candidates at the time of test/ interview should bring original documents, Ball pen, white paper and writing pad. In case the documents are forged, the action as per law will be taken against the defaulter candidates. The decisions of selection committee shall be final.

**DISTRICT & SESSIONS
JUDGE, MATIARI**